



## Healthy Kids Running Series Job Description

### Position: Community Coordinator – Downingtown, PA

### Mission

Healthy Kids Running Series is a national, community-based non-profit that provides a fun, inclusive, five-week running Series for ages 2-14 designed to get kids active, build self-esteem and lay the foundation for a healthy lifestyle.

### Facts

Join over 250 passionate leaders by becoming a Community Coordinator in your town. In 2019 we've launched over 100 NEW PROGRAMS nationwide, and currently operate in 35 states.

Backed by an amazing support team, we empower adults from all backgrounds committed to making a difference in their community, with the knowledge, materials and expertise needed to organize an incredibly impactful youth running program. HKRS will impact more than 60,000 youth runners this year, and we hope you'll join us!

Location: Work from Home & In Your Local Community  
Status: Independent Contractor  
Compensation: Variable

### Responsibilities

**Overview of Role** The position of Community Coordinator is the backbone of HKRS. The Community Coordinator is the leader of a five-week nonprofit youth running program in their community in both the spring and fall seasons. The Community Coordinator works directly with an assigned Regional Program Manager at HKRS headquarters to implement and execute a seasonal five-week youth running program in their community. HKRS provides a 'race-in-a-box' style program which empowers Community Coordinators to take the reins and become a leader in their local community. We believe in empowering children while building a healthier young generation.

**Specific Duties** Specific duties include, but are not limited to; passing a background clearance, securing a facility permit at a local school or park, marketing the HKRS program in your schools, community and via social media, soliciting businesses for local partnerships, securing volunteers and executing five in-season race days, twice annually (Spring and Fall seasons).

**Additional Duties** HKRS will provide a detailed 'How To' Manual and assist in implementation from start to finish.

**Desired Skills** Organized, self-motivated, confident, assertive, independent, diligent and reliable

**Qualifications** Share a passion for youth athletics and the values that running teaches children

**Contact** Tamara Conan (484) 352-2729; [tamara@healthykidsrunningseries.org](mailto:tamara@healthykidsrunningseries.org)

**Deadline** Until the position is filled.

### Healthy Kids Running Series

The Mill, 381 Brinton Lake Road  
Thornton, PA 19373  
P 484 356-1024  
F 610 361-1001

[www.healthykidsrunningseries.org](http://www.healthykidsrunningseries.org)

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