

HEALTHY KIDS RUNNING SERIES

WEATHER POLICY

I. Purpose:

- a. Keeping with our core values, the purpose of this policy is to prioritize the safety and well being of our participants, families, volunteers and Community Coordinators.
- b. This policy sets an expectation about how Healthy Kids Running Series will handle Series specific severe weather decisions and how cancelled races will be handled.

II. Definitions

- a. Full and Partial Series Cancellation: an entire five-week Series is canceled or the remainder of a Series will be canceled, which is the cancellation of all or a portion of the races scheduled for the Series.
 - i. Example: Severe weather such as a hurricane causing severe damages beyond repair to a community or the race facility
- b. Single Race Postponement: When a race is postponed, it means one of the races during the Series is postponed to a later date.
 - i. Example: Lighting, construction on the course, etc.
 - ii. When possible, HKRS may be able to secure a 'potential rain makeup date' from the facility for use in the event of a cancelled race. In this instance, HKRS will announce the race as postponed with a makeup date.
- c. Single Race Cancellation: A race cancellation means one of the races during the Series is cancelled and will not be made up.
 - i. Example: In the event HKRS is unable to secure a rain date, there are conflicts at the facility, or the Coordinator is unable to provide a rain date for a single-race day, the race will be cancelled.

III. Decision Making

- a. **Decision Making Authority & Description:**
 - i. HKRS' National Director makes the final decision, with the Community Coordinator's input, to cancel full or partial Series.
 - ii. The Community Coordinator makes the final decision to run, postpone or cancel single races.
 - iii. Postpone vs. Cancel Single Races:

1. Single Races are postponed if the Community Coordinator has a rain date previously granted, or is able, within a reasonable time, to secure from the facility a future rain date.
2. Single Races are cancelled if there is no available rain date possible or there is a conflict with holidays, community scheduling, personal Community Coordinator events, etc.

b. Guidelines to Run or Not to Run:

- i. HKRS abides by facility guidelines regarding field use and weather policy and shall always remain compliant with facility use guidelines.
- ii. HKRS does not run if there is thunder, lightning or what is deemed to be severe weather by the Community Coordinator.
 1. In the event of thunder and/or lightning during the race, Community Coordinators are to instruct families to head to their cars and remain there for 30 minutes from the most recent sound of thunder or lightning strike.
 2. Races will be delayed for up to, and no longer than, an hour total. If the weather does not subside within an hour, the race day will automatically be deemed postponed or cancelled.
- iii. HKRS may run in light rain or misty conditions. However sometimes light rain and misty conditions combined with extreme temperatures may cause unsafe conditions and lead to postponement or cancellation.
- iv. HKRS does not run if the course is covered in snow, underwater or deemed unsafe by the Community Coordinator.

c. Process:

- i. On the day of the race, Community Coordinators must decide no less than one-hour prior to the race start time if they plan to run, postpone or cancel.
- ii. Community Coordinators must communicate a decision to postpone or cancel by making a multi-channel announcement on the following platforms:
 1. Email to their RunSignup registration database
 2. Send text alert via RunSignup
 3. Post decision on town's Facebook page
 4. Inform Program Manager
- iii. Races are not to be cancelled more than 24 hours prior to the race start time.
 1. Exceptions:

- a. state or federally mandated evacuation,
- b. emergency warning or public state of emergency
- c. natural disaster or extreme severe weather

IV. Refunds

Refunds are processed within 90 days via check and mailed to the appropriate individual. They are not processed via credit card, even if the original registration was made via credit card.

- a. Single Race Postponement: HKRS does not issue partial or full refunds.
- b. Single Race Cancellation: HKRS does not issue partial or full refunds.
- c. Partial Series Cancellation: HKRS will issue a pro-rated refund within 90 days of the Partial Series Cancellation.
- d. Full Series Cancellation: HKRS will issue full refunds within 90 days of the Series Cancellation.

Policy version and revision information

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Policy Maintained by: Tamara Conan

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